





THE LEADER IN PAINT TECHNOLOGY

USER GUIDE TOA.DMS PAINTER & CONTRACTOR

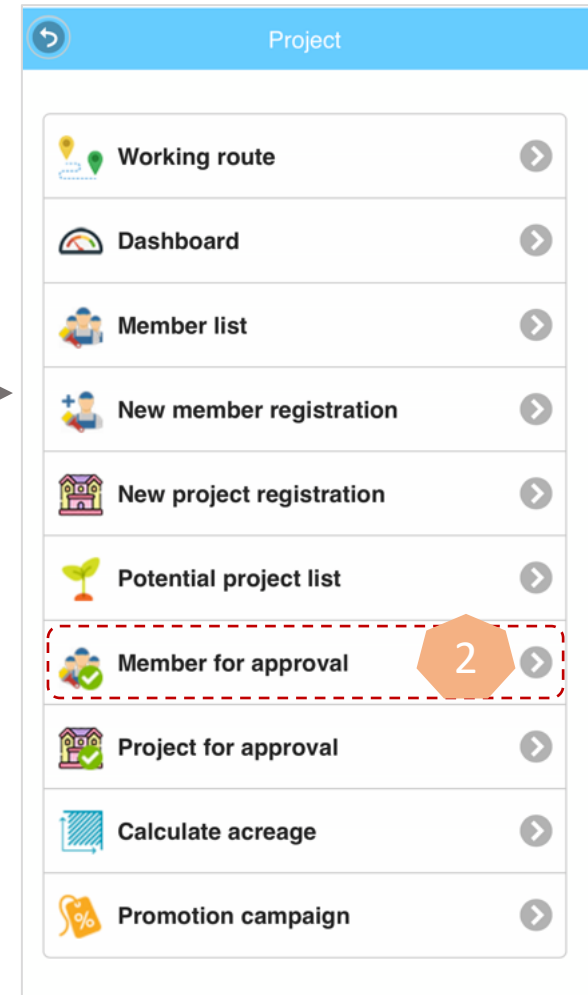
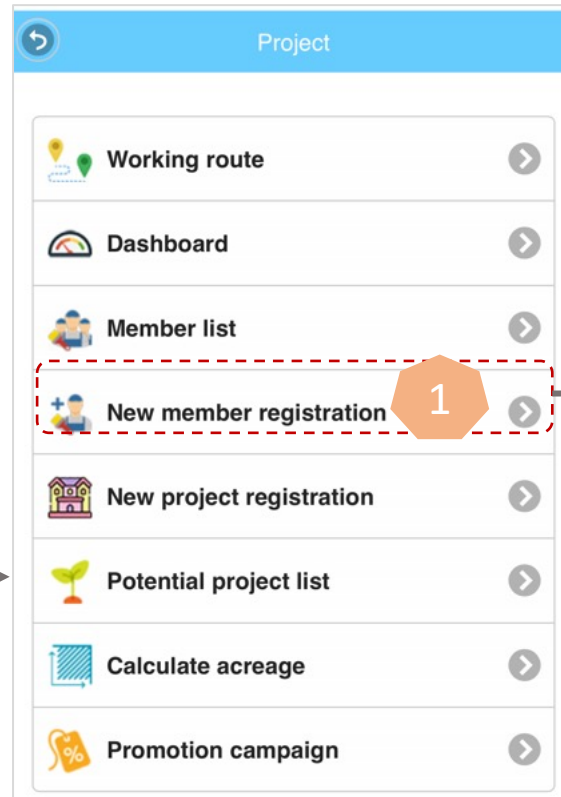
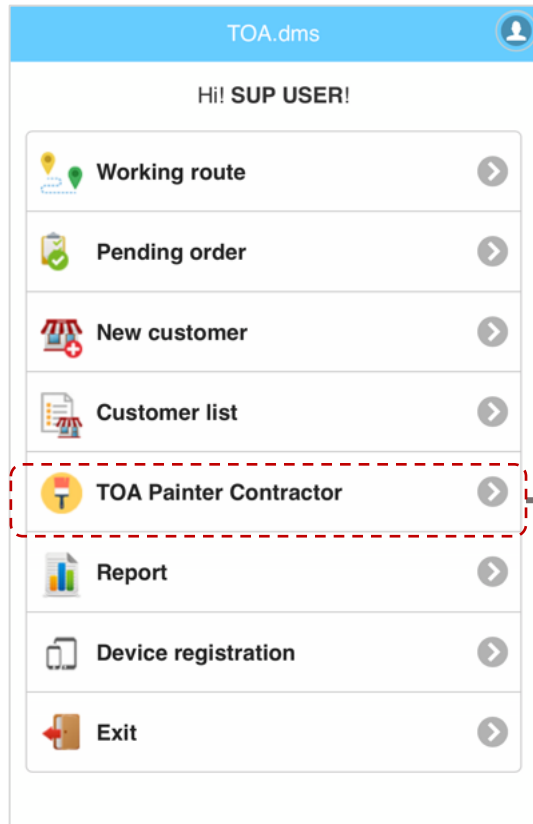
MEMBER REGISTRATION

Press the arrow  to back or icon  to return to home page.

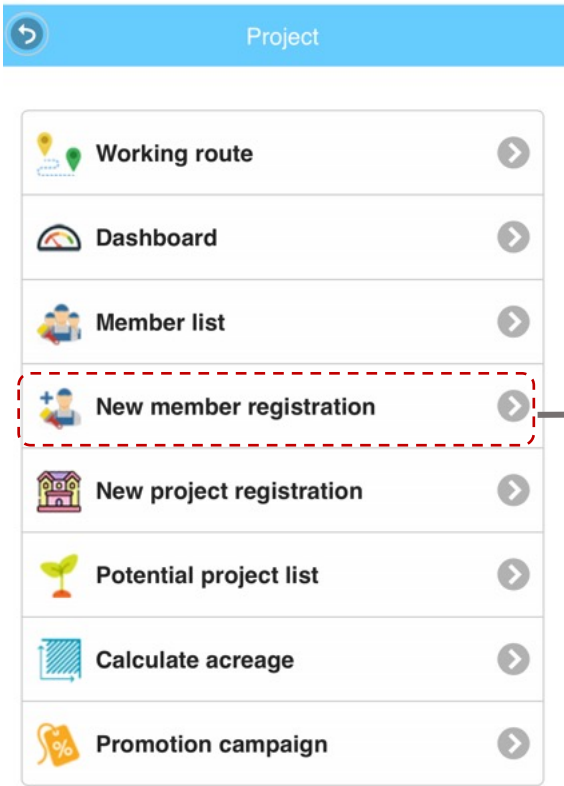
This function applies to manage member info, accumulate points for member, potential project, member project...

1. Contractor / Sales sup register a new member

2. ASM approve a new member



Fill in all required information marked (*)



Member code: the system automatically jumps the code

Fill the full name of the member as ID card

Select the active member Province/ City

Take a photo of member

Fill ID number. It's used to login as username of Toa.Painter App

The date of issue of ID card

Take a photo on the front of ID card member

Take a photo on the back of ID card member

Fill in all required information marked (*)

Date of birth *

Phone number *

Email

Address number/street *

Ward *

Province/City *

District *

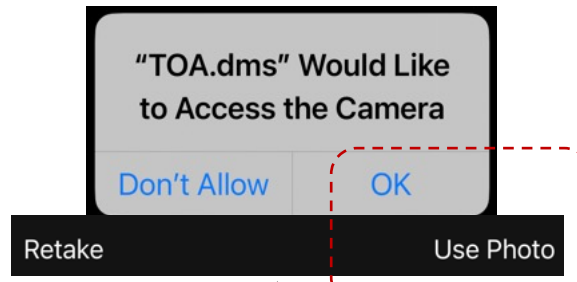
Joining date *

Current job

Personal tax code

Enter phone number.
It's used to login as password of
Toa.Painter App

Enter bank info of the member's
"Account holder"



Take a photo of the member
registration form, press "OK" &
Use Photo

Press "Register" button
to save information

Member information

Bank (Select bank)

Bank branch

Province/City (Select province/city)

Account holder

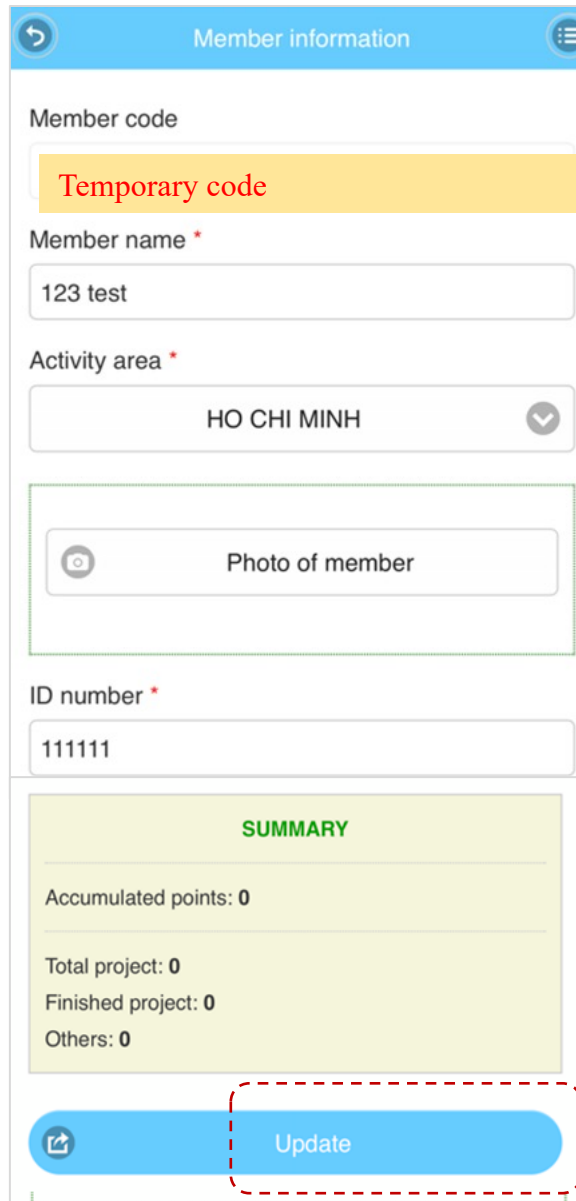
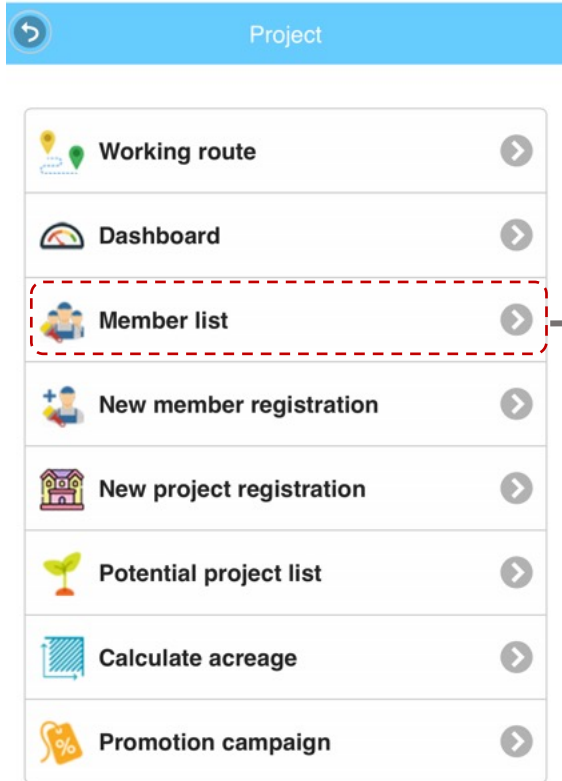
Bank account number

Belong to Dealer / Distributor

Picture of member registration form

Register

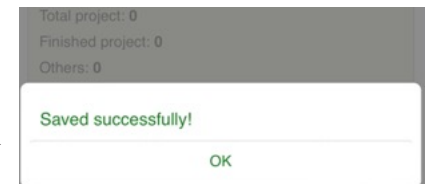
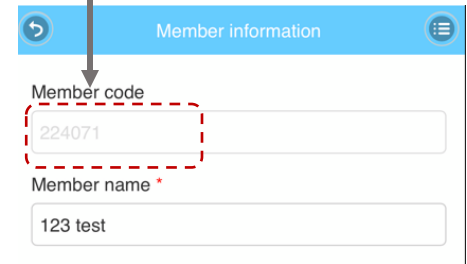
1. Press “Member list”



2. Enter info you want to add/edit/update

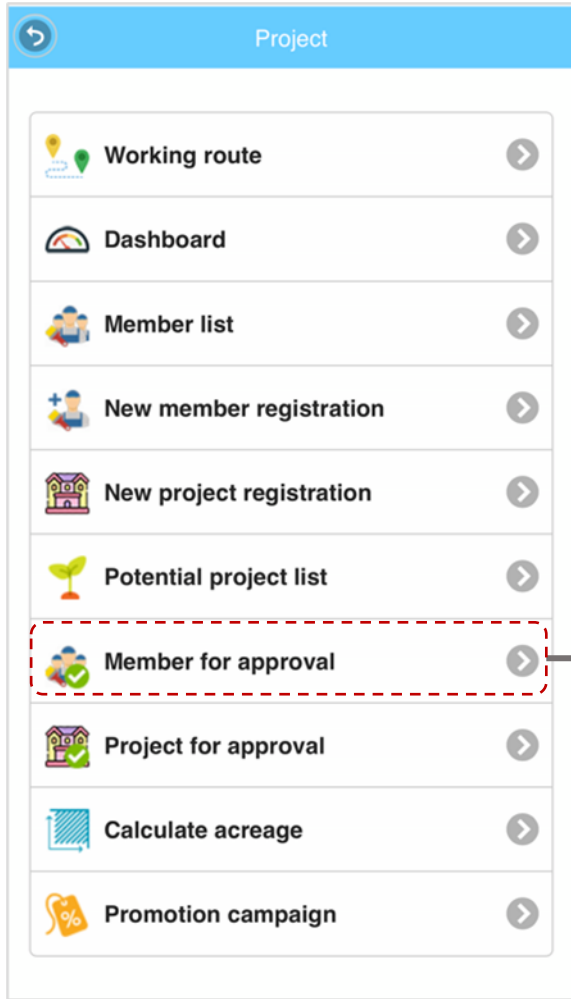
3. Press “Update” button to save information

4. The system automatically change temporary code by member code



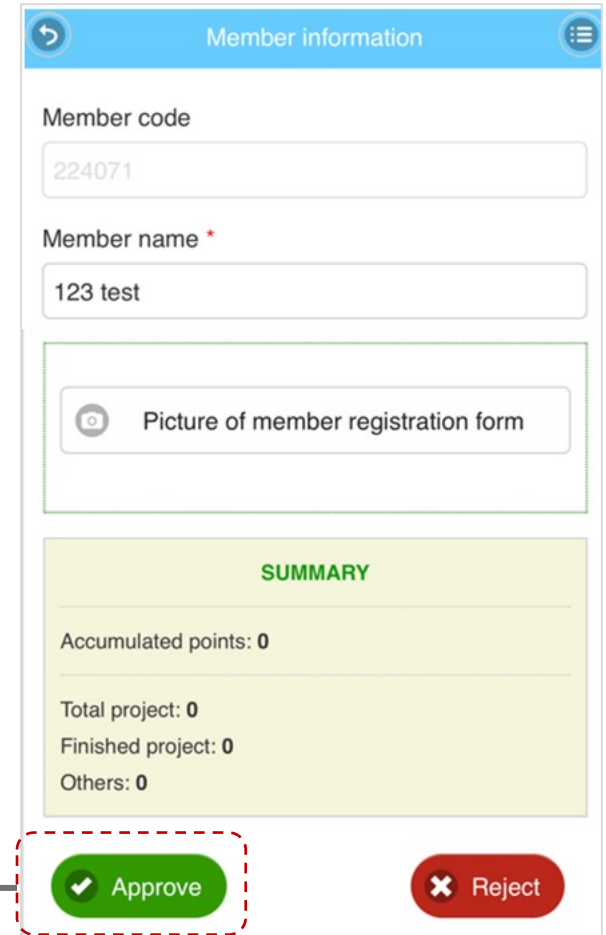
MEMBER APPROVAL

1. Press “Member for approval”



2. Review and update all member information

3. Press “Approve” to complete new member code



After approved successfully, this new member code will not appear in tab “Member for approval”

THANK YOU!